



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हसऱुळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004

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University Research Department

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राजेंद्र चं. शहाणे

सहा. कुलसचिव

Rajendra C. Shahane

Asstt. Registrar

Ref. No. MUHS/UAW/URD/ 803 /2024

Date: 19 /12/2024

To,
The Principal,

Sawkar Ayurvedic Medical College
& Sawkar Ayurvedic Hospital, Gat No. 247,
At. - Panmalewadi, Post - Varye
Tal & Dist. Satara – 415 015.

Subject : Permission for conducting 3 days Basic Research Methodology workshops from **23rd to 25th December 2024.**

Ref. : 1) MUHS, URD Notification No. 09/2023
2) Your college application dated **19th December 2024.**

Sir/Madam,

With reference to your college application dated **19th December 2024**; you are permitted to organize 3 days **Basic Research Methodology Workshop from 23rd to 25th December 2024.** College has to follow the instructions, which are mentioned in the MUHS, URD Notification No.09/2023. Guidelines for conducting 3 days Basic Research Methodology Workshop for teachers & students of affiliated colleges to MUHS, Nashik are given below for your ready reference.

Guidelines for 03 days Basic Research Methodology Workshop:

- 1) The recommended number of participants for the workshop shall be 30 – 40. A maximum of 50 participants will be enrolled.
- 2) A minimum of 18 hours course duration is compulsory.
- 3) Out of 18 hours, institution may include topics of their choice up to a maximum of 3 hours. Remaining 15 hours must be from the MUHS Curriculum. Alternately, the full 18 hour programme may be as per MUHS curriculum.
- 4) The workshop can be conducted over 3 full days or 4-6 half days, as suitable. It should be completed within **ONE WEEK.**
- 5) Pre- test and Post-test must be conducted for every workshop.
- 6) An observer may be appointed by the University for the Workshop, the TA/DA of whom will be borne by the organizer. The observer will submit a report of the workshop to the URD, MUHS.
- 7) College will collect fees as per the approved fee structure of MUHS for teachers/ students for **Basic Workshop in Research Methodology.**

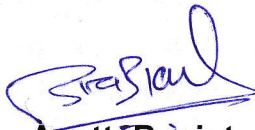
- 8) A minimum of 6 faculties out of approved faculty data base for Basic Research Methodology Workshop should conduct a workshop. (2 faculties may be other than approved faculty data base)
- 9) Fee structure for workshop to be conducted at colleges is as follows:

Workshop	Participant	Administrative & certification fees per participant (to be submitted to MUHS)	Fees for organizing college	Total Maximum fees
Basic workshop in Research Methodology	Teachers & students of Affiliated colleges to MUHS, Nashik	Rs.500/- per participant	Rs. 2,000/- per Teacher Rs. 1,500/- per Student	Rs. 2,500/- per Teacher Rs. 2,000/- per Student

- 10) An administrative combined fee for all participants as per above table has to be submitted by the organizing college to The Registrar, MUHS, Nashik by online e-payment. The details of online e-payment are as follows:

Name	Registrar, Maharashtra University of Health Sciences, Nashik (Gen.Fund A/C)
Bank A/c No.	SB No. 00641450000649
Name of Bank & Branch	HDFC Bank, Thatte Nagar, Nashik
IFSC Code	HDFC0000064
MICR No.	422240002

- 11) Upon completion of the workshop, the Institution must submit the following:
- Attendance sheet of participants and speakers (to be verified by Coordinator), duly signed by workshop Coordinator and the head of the Institution.
 - Feedback summary of participants and speakers.
- 12) The administrative staff at the University Research Department, MUHS can be contacted for any clarifications related to financial and administrative procedures;
Contact No.: (0253) 6659303/288, e-mail : urd@muhs.ac.in
- 13) The Online certificate of completion shall be issued by the University after verification of report and all documents related to workshop.
- 14) All correspondence related to submission of documents, e-payment details to be addressed to **The Head, University Research Department, MUHS, Nashik-422004** by e-mail to: urd@muhs.ac.in


Asstt. Registrar
University Research Department